

Exercising, Maintaining & Auditing the Plan

Course Description:

Module 5: Exercising, Maintaining and Auditing the Plan is the fifth and last step in developing a business continuity program that can be certified by BS 25999 parts 1 and 2. It is final element of the Essentials of Business Continuity Management series.

No matter how well designed and thought-out a BCM strategy or BCM response; a series of robust and realistic tests and exercises will identify issues and assumptions that require attention.

Student case study materials include the Institute for Home and Business Safety's (www.ibhs.org) Open for Business Toolkit – a toolkit available to you for free as part of taking this course – a bonus takeaway available from ICOR!

Activities and case studies are included throughout the course and are designed as knowledge checks and reinforcement of key concepts and will provide participants with hands-on interactive activities that will enable you to become familiar with and apply these principles immediately in your job. You will leave with the tools to enhance the visibility and reach of your organization's BCM program.

In addition, practice exam questions are included as part of the course to prepare you for both the DRII Qualifying Exam and the ICOR BCM Specialist Exam.

As a result of completing this course, you will be able to:

- Describe the role of testing and exercising as part of the business continuity program.
- Identify exercise elements that should be included in all exercises.
- Explain the purpose of evaluating and reporting exercise results.
- Understand the role of auditing the business continuity program.

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Purpose of Testing and Exercising
Test and Exercise Criteria
Types of Tests and Exercises
Planning Objectives
Scenarios
Facilitators Guide
Evaluation
Exercise Report
Test and Exercise Audit Points

Delivery Structure

Exercising, Maintaining and Auditing the Plan is a one-day instructor led course. It can also be taken as a self-study course. This course is Module 5 of the Essentials of Business Continuity Management series.

Certification and Accreditation

Become a Business Continuity Management Professional (BCMP). This course is one step towards earning this certification. Plan Testing, Exercising, and Auditing is worth .7 CEUs or 7 hours of credit.

In addition, it prepares the participant for the DRII Qualifying Exam necessary for certification as a business continuity planner from DRI International (DRII) and contributes to the educational component necessary for certification by the Business Continuity Institute (BCI).

With BS25999 parts 1 and parts 2 hailed as an important step allowing companies to demonstrate their ability to cope with major threats; as well as provide a management systems approach to business continuity management, this course provides you with what you need to develop a program that complies with these certification standards.



Essentials of BCM was developed by BCS, Inc., a consulting firm specializing in providing business continuity, disaster recovery, & crisis management training & consulting.
www.businesscontinuitysvcs.com



For more information
 about ICOR's courses, go to
www.theicor.org
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